

**McMaster Association of Part-Time Students
Annual General Meeting – Minutes
Tuesday, February 5, 2013 at 5:30 p.m.
Council Chambers, Gilmour Hall 111, McMaster University**

PRESENT Jeanette Hunter (Chair), Jeannie An, Jacqueline Arlen, Alamin Berhanu, Emily Cerantola, Olivia Demerling, Shelly Easton, Pamela Galan, John Liauba, Jean Longfield, Michelle Macfarlane, Elaine Marion, Victoria Rozman, Kenneth Seville, Andrew Smith, Siobhan Stewart, Matt Van Dongen, Candace Waterkamp

STAFF Jennifer Bottrill (Administrative Assistant)

CONSTITUTION OF THE MEETING

The chair, Jeanette Hunter, certified that notice had been duly served. A quorum being present, the chair called the meeting to order.

ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

- Agenda
- Minutes of the 2012 Annual General Meeting (Tuesday, February 21, 2012)

1. APPROVAL OF THE AGENDA

Motion: Moved by Elaine Marion, seconded by Candace Watercamp that the agenda be accepted as presented.

Motion: Moved by Ken Seville, seconded by Michelle Macfarlane to allow the press and observers to attend the meeting.

Motion Carried 9-6-3.

Motion: Moved by Siobhan Stewart, seconded by Andrew Smith, to have the Board of Directors Report in closed session.

Motion Carried 11-1-5 (Marion opposed).

The intention of the motion was that the media and others who are not members of MAPS would only be permitted to attend as observers during the open session portion of the meeting.

Motion: Moved by Olivia Demerling, seconded by Emily Cerantola, to move the Board of Directors Report to the beginning of the agenda.

Motion Carried 17-0-1 (Marion abstained)

Main to adopt the agenda, as amended, Carried .

2. BOARD OF DIRECTORS REPORT

The meeting moved into Closed Session.

RETURN TO REGULAR SESSION.

Motion: Moved by Ken Seville, seconded by Jacqueline Arlen, to amend the agenda to undertake the Board of Directors election next in order to facilitate participation by members present that will have to leave to attend classes and other obligations.
Motion Carried Unanimously.

3. ELECTION OF THE BOARD OF DIRECTORS FOR 2013-2014

The Corporation's by-law provides for election at the Annual General Meeting of a Board of Directors of not less than 6 and not more than 9 members. A total of 8 members of MAPS have been duly nominated to serve as directors of the Corporation for 2013-2014:

Jeannie An	(nomination accepted on the floor)
Jacqueline Arlen	(nomination accepted on the floor)
Alamin Berhanu	
Emily Cerantola	
John Liauba	
Michelle Macfarlane	(nomination accepted on the floor)
Victoria Rozman	
Andrew Smith	

There being fewer than 10 nominees, all eight candidates were elected by acclamation.

4. ADOPTION OF THE MINUTES OF THE 2012 AGM

Motion: Moved by Elaine Marion, seconded by Candace Waterkamp, that the minutes of the Annual General Meeting held on February 21, 2012, be adopted with the correction to the spelling of "adoption" in the heading for Item #2.
Motion Carried Unanimously.

5. AUDITED FINANCIAL STATEMENTS FOR 2011

Galan asked why the leased vehicle was not identified on the financial statements for 2011. Jeanette Hunter and Candace Waterkamp advised that they believed this would be addressed in the audited financial statements for 2012.

Motion: Moved by Elaine Marion, seconded by Candace Waterkamp, that the audited financial statements for the year ended April 30, 2011, be accepted.
Motion Carried, with three abstentions (Easton, Macfarlane, Stewart)

6. AUDITED FINANCIAL STATEMENTS FOR 2012

Jeanette Hunter explained that MAPS' auditor had not yet completed its review of the financial statements for the year ending April 30, 2012, and invited a motion to defer consideration of this item to a Special General Meeting to be called for a later date.

Motion: Moved by Elaine Marion, seconded by Candace Waterkamp, that approval of audited financial statements for the year ended April 30, 2012, be deferred to a Special General Meeting. **Motion Carried Unanimously.**

7. APPOINTMENT OF AUDITOR FOR 2013

Motion: Moved by Elaine Marion, seconded by Candace Waterkamp, that the firm Pettinelli, Mastroluisi be re-appointed as the Corporation's auditor for 2013.

Motion: Moved by Andrew Smith, seconded by Victoria Rozman to defer the appointment of an auditor for 2013 to a Special General Meeting following review by the new board of directors.

Motion Carried with one abstention (Matthew Van Dongen).

8. AUDITOR REMUNERATION

Motion: Moved by Andrew Smith, seconded by Victoria Rozman to defer consideration of auditor remuneration to a Special General Meeting at which the auditor would also be appointed.

Motion Carried.

9. MAPS BY-LAW REVIEW

There were no proposed amendments to the Corporation's by-laws and it was agreed that a by-law review would be undertaken by the new board of directors.

10. OTHER BUSINESS

None.

11. ADJOURNMENT

There being no further business, the chair entertained a motion to adjourn.

Motion: Moved by Ken Seville, seconded by Candace Waterkamp that the 2013 Annual General Meeting of MAPS adjourn.

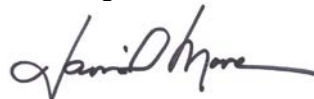
Motion Carried with one abstention (Matthew Van Dongen).

The meeting adjourned at 8:00 p.m.

These minutes were duly approved at the general meeting held on October 22, 2013.



Andrew Smith, President



David Moore, Secretary