

**McMaster Association of Part-Time Students  
Board of Directors Meeting – Minutes  
Monday, September 25, 2006 at 5:30 p.m.  
Room 224, McMaster University Student Centre**

- PRESENT** Dave Moore (chair), Alex Alvarez, Denise Ellis, Min-Ju Evans (by proxy), Vicki Hartley, Anna Marinelli, Noor Nizam (by proxy), Gisela Oliveira, David Rennie, Ken Seville, Nathan Shaw, Eric Siu, Sean Spratt, George Zrinscak (by proxy)
- REGRETS** Carole Armstrong, Rose O'Connor
- STAFF** Sam Minniti (executive director)

**CONSTITUTION OF THE MEETING**

A quorum of directors being present, the chair called the meeting to order.

**ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES**

- Minutes of June 27 and August 18, 2006
- President's Report, September 18, 2006
- Executive Director Report, September 18, 2006
- CUPE Local 3906 Petition and supporting information

**1. APPROVAL OF THE AGENDA**

**Motion:** Moved by Ellis, seconded by Marinelli that the draft agenda be approved with the addition of the CUPE petition under Other Business. **Carried.**

**2. APPROVAL OF THE MINUTES**

**Motion:** Moved by Marinelli, seconded by Ellis that the minutes of the meetings of June 27 and August 18 be approved as circulated. **Carried.**

**3. PRESIDENT'S REPORT**

Moore presented his written report (copy annexed to the master copy of the minutes). He offered additional comments in relation to the Student Government-Administration Consultation Committee meeting held earlier in the day. Of particular interest to MAPS:

- When asked if the University would consider implementing proposed non-tuition fee reforms over the objections of the student governments, Dr. Hall responded that the Fee Committee makes only recommendations, not decisions.
- Dr. Hall clarified his student government "choice" proposal for students with disabilities. Only those students whose disability precludes them from registering in 18 or more units would be eligible. He anticipates this would be a small subset of the 700+ students who are currently registered with CSD as having disabilities.
- The MSU noted it has received complaints about the parking capital levy (\$10 per month) recently added to all monthly pass rates. The University noted that capital improvements to parking are paid by users and that the fee would not be reconsidered.
- Minniti asked for confirmation that MAPS' proposed Electronic Distribution List would be FIPPA compliant. Given that UTS will continue to have custody of the email list and that MAPS will be using it to communicate with its members and not for commercial purposes,

the University's VP-Administration [Karen Belaire] said she anticipates no problem with MAPS/UTS proceeding with the EDL.

- Dr. George confirmed the University's commitment to constructing a new liberal arts building and renovating the existing arts towers, noting that these projects are overdue. Timing remains to be determined as it depends on the Humanities and Social Sciences faculties progress in achieving graduate enrolment growth [which would trigger capital and operating funding from the provincial government].
- The original arts and technologies vision for the proposed Burlington campus, with an enrolment growing to 5,000 over 20 years, has changed to a business-focused project with a long-term enrolment of 1,000-1,500. Given the new grad/post-grad scope of the proposed School of Advanced Management Studies, the Burlington campus will no longer present a representation and service delivery outpost issue for either MAPS or the MSU.
- The student governments noted that we continue to look forward to being among the stakeholders engaged in the development of a long-term sustainable budget framework for the University.

#### **4. AWARDS COMMITTEE REPORT**

The committee met on August 24. Rennie referred the board to a table in the Executive Director's Report that summarizes the applications and approvals. The committee will meet again on Wednesday, October 4 at 5:30 in the MAPS board room to consider Centennial Award applications.

The nomination period for the Martin W. Johns Award remains open until October 31. The Awards Dinner is on Friday, November 24, 2006.

Last week CCE requested that the Board consider accepting late nominations for the MAPS/CCE Instructor Award. The deadline was August 31. After some discussion, a consensus emerged that late nominations not be considered and that the award not be granted in 2006. Minniti was directed to suggest to CCE that a nomination opportunity be incorporated into course evaluation forms to increase awareness of the award.

#### **5. EXECUTIVE DIRECTOR'S REPORT**

Minniti presented his written report (copy annexed to the master copy of the minutes).

**Motion:** Moved by Rennie, seconded by Shaw that up to \$1,100 be approved for the purchase of monitors and a DVD-R/W unit as recommended by the Executive Director.

While agreeing in principle with the DVD purchase and the purchase of flat monitors for the reception area, the board deferred a decision on the technology purchase recommendation pending further information and an email vote.

Seville was concerned that at four years, the refresh cycle for monitors was too short. It was also unclear whether proceeding with the purchase of only two monitors instead of three, if that was the Board's wish, would be at a pro-rated cost. Minniti will report back to the Board via e-mail and conduct an e-vote that will be read into the minutes of the next board meeting.

Minniti advised that he would be attending a "retreat meeting" of the Board of Governors tomorrow as the MAPS president's designate.

## **6. BYLAW REVIEW**

MAPS was incorporated in 1997 and the last major bylaw review was undertaken in 2000-01. Siu will be leading a review this term and invited board members interested in contributing to contact him.

Any amendment to the bylaws must be approved at a General Meeting of the membership. Accordingly, it was suggested that a preliminary report be brought to the board at the November meeting and final recommendations to the January meeting.

## **7. OTHER BUSINESS**

On Rennie's behalf, Moore presented information related to a petition being circulated by CUPE Local 3906 relating to the lead-up to their next round of collective bargaining with the University. By consensus it was agreed that members of the board are welcome to sign the petition as individuals but that MAPS as an organization would not take a formal position.

## **8. TIME OF NEXT MEETING / ADJOURNMENT**

Next meeting – Thursday, November 16, 2006 at 5:30 pm.

There being no further business, the meeting adjourned at 6:30 p.m.