

**McMaster Association of Part-Time Students
Board of Directors Meeting – Minutes
Thursday, January 18, 2007 at 5:30 p.m.
Room 224, McMaster University Student Centre**

- PRESENT** Dave Moore (chair), Alex Alvarez (by proxy), Carole Armstrong, Denise Ellis, Min-Ju Evans, Anna Marinelli, David Rennie, Ken Seville (by proxy), Sean Spratt (by proxy), George Zrinscak
- REGRETS** Vicki Hartley, Rose O'Connor, Gisela Oliveira, Eric Siu
- ABSENT** Noor Nizam, Nathan Shaw
- STAFF** Sam Minniti (executive director)

CONSTITUTION OF THE MEETING

A quorum of directors being present, the chair called the meeting to order.

ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

- Minutes of November 16, 2006
- President's Report, January 15, 2007
- MUSC business plan principles, December 2006
- Letter from MAPS president to MSU president, January 5, 2007
- Letter from Chancellor and Mrs. Hawkrigg, December 2006
- Draft 2007 Budget including 2006 year end projections, January 5, 2007
- Executive Director's Report, January 18, 2007
- Bylaw Review Committee Report, January 8, 2007
- Bylaw Committee questions (tracked in bylaws), November 2006

1. APPROVAL OF THE AGENDA

Motion: Moved by Armstrong, seconded by Marinelli to approve the agenda as circulated. **Carried.**

2. APPROVAL OF THE MINUTES

Motion: Moved by Armstrong, seconded by Rennie to approve the minutes of the meetings of September 25 as circulated. **Carried.**

3. PRESIDENT'S REPORT

Moore presented his written report (copy annexed to the master copy of the minutes).

He added he met earlier in the day with the director of Student Financial Aid and Scholarships (SFAS). It has been confirmed that future funding for CCE bursaries will be significantly less than in the past because bursary endowments receiving government funding may only be used for students in government funded programs (which CCE is not). SFAS has identified a number of options that MAPS may wish to consider in advance of the next round of bursary applications. More detailed information will be provided for the next meeting of the Board.

Moore also reported on a meeting earlier in the day with the new University librarian. He advised that Jeff Trzeciak is very receptive to building on the increasing collaboration between his staff and MAPS, including providing more information about new library initiatives through *The Link*. Six new librarians will be hired by the end of 2007 (filling vacancies created by retirements) and there will be an increased emphasis on “getting staff unshackled from the reference desk” so as to have greater interaction with students.

A major renovation of Thode Library is anticipated that will create more student user-friendly space as part of a Learning Commons in that building. Like all University departments, the libraries will take a budget hit as part of the plan to address the \$20 million systemic institutional deficit, but Trzeciak reports that he has secured a commitment from the senior administration to spare the library acquisitions budget. This will stem the erosion, but will not address the continuing cutbacks in serials (the cost of which continues to increase dramatically).

4. TREASURER’S REPORT

The draft budget for 2007 was presented (copy annexed to the master copy of the minutes).

Motion: Moved by Ellis, seconded by Marinelli to approve the 2007 budget as circulated.
Carried.

5. EXECUTIVE DIRECTOR’S REPORT

Minniti presented his written report (copy annexed to the master copy of the minutes).

6. BYLAW REVIEW

The Board referred to the written report by Siu and tracked copy of the bylaws (copy annexed to the master copy of the minutes).

Minniti advised that Siu met with him in November to discuss questions the committee had and that this information was put into a “track changes” copy of the bylaws. The inquiries were referred to Moore for comment, as he was an applicant for incorporation in 1997 and a member of the 2000-01 bylaw review committee. Moore’s comments were included in the report.

The majority of the document addresses questions the committee had as to the origin or application of various sections. Moore advised that the executive committee had reviewed the report on January 8 and noted the following items:

- Modernizing references to the modes in which notice may be given. Consultation with a lawyer would be necessary to determine how this might be done while still meeting baseline requirements that may exist in provincial legislation.
- Addressing FIPPA through a Standing Resolution approved by the Board rather than in the bylaws. The executive committee has asked Minniti to report back on this by the fall of 2007.
- Refine s.26 to clarify that if the immediate past president was elected to another executive office, a second executive counsellor would be elected to maintain a six-member executive. Siu was asked to draft the relevant amendment.
- A range of views were expressed at the executive committee as to modifying executive position term limits. While the status quo can be helpful in fostering renewal, options such as increasing the current limit from two to three terms per position, or changing the limit to two consecutive terms per position, were also noted.

7. NOMINATING COMMITTEE

No report.

8. OTHER BUSINESS

None.

9. FUTURE MEETINGS / ADJOURNMENT

Future meetings:

Board Meeting – February 2007 (date and time tbc)

There being no further business, the meeting adjourned at 6:40 p.m.