

**McMaster Association of Part-Time Students
Board of Directors Meeting – Minutes
Friday, July 27, 2007 at 6:30 p.m.
57 West 1st Street, Hamilton**

PRESENT Anna Marinelli (chair), Carole Armstrong, Lynn Beyer, Vicki Hartley (by proxy), Darlene Hayward, Joseph McGuire, David Moore, Rose O'Connor, Michael Westcott, Allan Wong

REGRETS Min-Ju Evans, Rabia Khan, Eric Siu,

ABSENT Alex Alvarez, Simon DeAbreu, Kyra Machèn, Sean Spratt

STAFF Sam Minniti (executive director)

CONSTITUTION OF THE MEETING

A quorum of directors being present, the chair called the meeting to order.

ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

- Minutes of June 23, 2007
- President's Report, July 27, 2007
- Treasurer's Report, July 27, 2007
- Executive Director's Report, July 27, 2007
- Closed Session: Executive Director's Goals, July 27, 2007

1. APPROVAL OF THE AGENDA

Motion: Moved by Moore, seconded by Armstrong that the agenda be adopted as presented. **Carried.**

2. APPROVAL OF THE MINUTES

Motion: Moved by Westcott, seconded by Wong that the minutes of June 23, 2007 be adopted as circulated. **Carried.**

3. PRESIDENT'S REPORT

Marinelli presented her written report (copy annexed to the master copy of the minutes).

4. TREASURER'S REPORT

Westcott presented a verbal report on MAPS' cash position, year-to-date expenditures, and trends in fee revenue. A written report is annexed to the master copy of the minutes.

Greater board representation this year by students who gain MAPS membership by summer session classes is timely given the increase in summer session enrolment.

Payment to the University for MAPS' share of the unfunded pension plan liability will be addressed with other payments and adjustments pending with the University.

It is not known if the 14% increase in summer session undergraduate enrolment is related to students who are full-time in the fall/winter session, or students who undertake most of their courses on a part-time basis. This information will be requested from the University as part of a broader data inquiry Minniti is making with the Office of the Registrar.

5. EXECUTIVE DIRECTOR'S REPORT

Minniti presented his written report (copy annexed to the master copy of the minutes).

Members commented that the University's decision to press ahead with vehicle "idling" rules is odd given that the City of Hamilton is rethinking the feasibility of its approach to the same issue. The board noted its expectation that University vehicles and delivery vehicles would face the same degree of enforcement as students, faculty and visitors.

In reply to inquiries from board members, Minniti advised:

- The Link will be mailed in August. There is a time-sensitive need to inform the membership about transferability. MAPS may wish to consider two issues in the summer in future to reach all summer session members.
- He will contact MAPS' webmaster and determine why updates provided in the spring aren't posted. The time-sensitive need to post transferability information was noted.
- The Office Administrator salary band re-evaluation (based on the updated job description) has not been received from the University's Human Resources department.
- The MSU has indicated interest in issuing a joint news release on transferability. This is part of the broader implementation issues which are all time-sensitive.

6. CLOSED SESSION

Motion: Moved by Moore, seconded by Hayward to move into Closed Session.
Carried.

RETURN TO REGULAR SESSION

7. MAPS STANDING COMMITTEES

Membership of committees was referred to the executive director to determine via email and report back to the executive committee.

8. FALL/WINTER BOARD MEETING SCHEDULE

Minniti was directed to survey board members and set a date for an executive committee meeting in the first half of September, and a board meeting in the last half of September.

A meeting schedule for the remainder of 2007-08 will be set to allow members to plan accordingly.

9. ADJOURNMENT

Motion: Moved by Moore, seconded by Armstrong to adjourn.
Carried.

10:30 p.m.