

**McMaster Association of Part-Time Students
Board of Directors Meeting – Minutes
Wednesday April 2, 2008 at 5:30 p.m.
University Hall, Room 211, McMaster University**

PRESENT Hasnat Ahsan, Carole Armstrong, Jeanette Button, Min-Ju Evans, Jim Huff, Anna Marinelli (chair), Elaine Marion, Cassandra Pohl, Eric Siu, Kate Pratas, Violet Wakeman-Ajandi, Candace Waterkamp, Allan Wong

BY PROXY None

ABSENT Darlene Hayward, Rose O'Connor, Sean Spratt

STAFF Sam Minniti (Executive Director)

GUESTS None

CONSTITUTION OF THE MEETING

A quorum of directors being present, Marinelli called the meeting to order.

ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

- Proposed Amendments to the November 28, 2007 minutes
- President's Report
- Executive Director's Report

1. ADOPTION OF THE AGENDA

Motion: Moved by Wong, seconded by Waterkamp to adopt the agenda.
Carried Unanimously.

2. OFFICE ADMINISTRATOR UPDATE

Motion: Moved by Spratt, seconded by Wong to move into closed session.
Carried Unanimously.

In closed session, Minniti updated the Board on human resource issues regarding the Office Administrator position.

Motion: Moved by Armstrong, seconded by Wong to return to open session.
Carried Unanimously.

3. MINUTES OF THE NOVEMBER 28, 2007 MEETING

Minniti stated that some of his comments had been left out of the November 28, 2007 minutes and that some statements were recorded out of context. Minniti handed out a summary of the proposed changes to the minutes (a copy annexed to the master copy of the minutes).

Motion: Moved by Wong, seconded by Armstrong to amend the minutes of the November 28, 2007 minutes as per Minniti's summary.
Carried Unanimously.

4. EXECUTIVE DIRECTOR'S REPORT

Minniti presented his written report (a copy annexed to the master copy of the minutes).

5. BOARD OF DIRECTORS MEMBERSHIP

Minniti informed the Board that as per MAPS Bylaw, the Board can appoint up to two additional individuals for a total of 18 Directors. Minniti explained that the intent for such an appointment would be for individuals not otherwise able to stand for election to the Board via the Annual General Meeting (AGM). This would include non-MAPS members such as faculty, staff, alumni, or prominent members of the McMaster or Hamilton community that would strengthen the MAPS Board. Minniti indicated that the Board may wish to consider the appointment of two individuals who are passionate about part-time studies and long-time supporters of part-time students: Tina Horton, Academic Advisor from the Faculty of Social Sciences and Geraldine Voros, instructor also within Social Sciences. Minniti indicated that he had met with both Horton and Voros in advance of the meeting to explain the process, and confirmed that both would be pleased to serve on the MAPS Board if appointed,

Pohl stated she was thrilled about the possibility of Horton and Voros joining the MAPS Board and that MAPS would certainly benefit from their leadership.

Wakeman-Ajandi agreed as she had personal experiences working with both Horton and Voros in different capacities.

Armstrong inquired as to the parameters of the proposed appointment and if their appointment would allow Horton and Voros to stand for election at the next AGM.

Minniti indicated that their appointment should be specified within the motion, but the Board may wish to consider appointment effective immediately so that Horton and Voros would be able to begin participating. As for the cessation of their appointment, Minniti advised that this too should be worded within the motion, but advised that the Board may wish to have their membership terminate after the last Board meeting of the 2008-2009 Board. This would mean that Horton and Voros would not be members of MAPS at the time of the AGM, unlike regularly elected Board members whose membership would not terminate unless not re-elected. Minniti advised that such a mechanism would allow the Board to, on a year by year basis, evaluate and re-evaluate who to appoint as opposed to an appointee automatically being eligible for nomination and election, a mechanism which should be exclusive to MAPS members.

Motion: Moved by Wong, seconded by Pohl to appoint Geraldine Voros and Tina Horton to the 2008-2009 MAPS Board of Directors effective immediately until the last meeting of the 2008-2009 MAPS Board.
Carried Unanimously.

6. ELECTION OF THE 2008-2009 MAPS EXECUTIVE COMMITTEE

a) President

Motion: Moved by Marion, seconded by Siu to open nominations for the position of President.
Carried Unanimously.

Armstrong nominated Wong, Wong accepted.
Marion nominated Evans, Evans accepted.
There were no other nominations.

Motion: Moved by Marion, seconded by Siu to close nominations for the position of President.
Carried Unanimously.

Both Wong and Evans highlighted their experience and vision for the position of President. A secret ballot vote was held, and Wong was elected President.

Motion: Moved by Armstrong, seconded by Waterkamp to destroy the ballots and ratify Allan Wong as President for 2008-2009.
Carried Unanimously.

b) Vice-President (Internal)

Motion: Moved by Wong, seconded by Siu to open nominations for the position of Vice-President (Internal).
Carried Unanimously.

Armstrong nominated Evans, Evans accepted.

Minniti informed the Board that he had a written statement from Darlene Hayward accepting nomination for the position of Vice-President (Internal) as well as any of MAPS' Standing Committees and McMaster Universities committees and boards should someone nominate her since she was unable to attend the meeting.

Armstrong nominated Hayward, Hayward accepted in absentia by virtue of her written statement.

There were no other nominations.

Motion: Moved by Wong, seconded by Waterkamp to close nominations for the position of Vice-President (Internal).
Carried Unanimously.

Evans highlighted her experience and vision for the position of Vice-President (Internal). A secret ballot vote was held, and Evans was elected Vice-President (Internal).

Motion: Moved by Wong, seconded by Waterkamp to destroy the ballots and ratify Min-Ju Evans as Vice-President (Internal) for 2008-2009.
Carried Unanimously.

c) Vice-President (External)

Motion: Moved by Marion, seconded by Wong to open nominations for the position of Vice-President (External).
Carried Unanimously.

Wong nominated Waterkamp, Waterkamp accepted.
There were no other nominations.

Minniti informed the Board that no formal election would be required since Waterkamp was the only candidate; however, a ratification vote would be necessary. Waterkamp shared her ideas for the Vice-President (External) position, including the exploration of federal lobbying via the Canadian Alliance of Students Associations (CASA).

Motion: Moved by Armstrong, seconded by Wong to ratify Candace Waterkamp as Vice-President (External) for 2008-2009.
Carried Unanimously.

d) Treasurer

Motion: Moved by Wong, seconded by Waterkamp to open nominations for the position of Treasurer.
Carried Unanimously.

Armstrong nominated Marion, Marion accepted.
There were no other nominations.

Minniti informed the Board that no formal election would be required since Marion was the only candidate; however, a ratification vote would be necessary. Marion shared her experience associate with the MAPS Board.

Motion: Moved by Armstrong, seconded by Wong to ratify Elaine Marion as Treasurer for 2008-2009.
Carried Unanimously.

e) Executive Councillor

Motion: Moved by Wong, seconded by Waterkamp to open nominations for the position of Executive Councillor.
Carried Unanimously.

Wong nominated Armstrong, Armstrong accepted.
There were no other nominations.

Minniti informed the Board that no formal election would be required since Armstrong was the only candidate; however, a ratification vote would be necessary. Armstrong noted that this would be her eighth consecutive year on the MAPS Board, and looked forward to overseeing a Bylaw Review as Executive Councillor.

Motion: Moved by Button, seconded by Wong to ratify Carole Armstrong as Executive Councillor for 2008-2009.
Carried Unanimously.

7. ELECTION TO MAPS' STANDING COMMITTEES

Minniti highlighted the various standing committees of MAPS, their respective life cycles, responsibilities, and general time commitments. Minniti suggested it might be more efficient if the Board were to entertain nominations to all standing committees, and then ratify members in an omnibus fashion.

a) Internal Committee

Wong nominated Button, Button accepted.

Button nominated Pratas, Pratas accepted.

Armstrong nominated Waterkamp, Waterkamp accepted.

Waterkamp nominated Hayward, Hayward accepted in absentia by virtue of her written statement.

There were no other nominations.

b) External Committee

Huff nominated Wong, Wong accepted.

Wong nominated Huff, Huff accepted

Waterkamp nominated Wakeman-Ajandi, Wakeman-Ajandi accepted.

Armstrong nominated Evans, Evans accepted

There were no other nominations.

c) Finance Committee

Wong nominated Armstrong, Armstrong accepted.

Button nominated Wong, Wong accepted.

Marion nominated Evans, Evans accepted.

Huff nominated Spratt, Spratt accepted.

Ahsan nominated Waterkamp, Waterkamp accepted.

There were no other nominations.

d) Award Committee

Siu nominated Ahsan, Ahsan accepted.

Huff nominated Spratt, Spratt accepted.

Wong nominated Pratas, Pratas accepted.

Evans nominated Hayward, Hayward accepted in absentia by virtue of her written statement.

Wong nominated Waterkamp, Waterkamp accepted.

There were no other nominations.

e) Nomination Committee

Ahsan nominated Siu, Siu accepted.

Wong nominated Pratas, Pratas accepted.

Waterkamp nominated Armstrong, Armstrong accepted.

Wong nominated Waterkamp, Waterkamp accepted.

There were no other nominations.

f) The Link Committee

Siu nominated Button, Button accepted.

Spratt nominated Huff, Huff accepted.

Waterkamp nominated Wong, Wong accepted.

There were no other nominations.

Motion: Moved by Wong, seconded by Waterkamp to ratify in an omnibus fashion all individuals nominated to serve on the various MAPS' Standing Committees.

Carried Unanimously.

8. ELECTION TO McMASTER UNIVERSITY COMMITTEES & BOARDS

Minniti highlighted the various McMaster University committees and boards, their respective life cycles, responsibilities, and general time commitments. Minniti suggested it might be more efficient if the Board were to entertain nominations to all McMaster University committees and boards, and then ratify members in an omnibus fashion.

a) President's Advisory Committee on Building an Inclusive Community (PACBIC)

Button nominated Ahsan, Ahsan accepted.
There were no other nominations.

b) President's Advisory Committee on Community Relations (PACCR)

Waterkamp nominated Evans, Evans accepted.
There were no other nominations.

c) President's Advisory Committee on Transportation & Parking (PACTP)

Wong nominated Waterkamp, Waterkamp accepted.
There were no other nominations.

d) Student Library Advisory Committee (SLAC)

Spratt nominated Huff, Huff accepted.
There were no other nominations.

e) McMaster University Committee on Disability and Access (MUCDA)

Ahsan nominated Button, Button accepted.
There were no other nominations.

f) Student Code of Conduct

Ahsan nominated Siu, Siu accepted.
There were no other nominations.

g) Senate Committee on Student Affairs

Evans nominated Hayward, Hayward accepted in absentia by virtue of her written statement.
There were no other nominations.

h) Titles Bookstore Advisory Board

Siu nominated Wong, Wong accepted.
There were no other nominations.

i) Central Joint Health & Safety Committee

Spratt nominated Huff, Huff accepted.
There were no other nominations.

Motion: Moved by Spratt, seconded by Button to ratify in an omnibus fashion all individuals nominated to serve on the various McMaster University Committees & Board.
Carried Unanimously.

9. UNFINISHED/OTHER BUSINESS

There was no unfinished or other business.

10. TIME OF NEXT MEETING / ADJOURNMENT

Minniti informed the Board that the next meeting would take place during the Annual Spring Retreat. Minniti indicated he would solicit the availability of Board members for a Saturday in June via e-mail for the Annual Spring Retreat and Board meeting. There being no further business, the board adjourned at 8:15 p.m.

Motion: Moved by Armstrong, seconded by Waterkamp to adjourn.
Carried Unanimously.