

**McMaster Association of Part-Time Students
Board of Directors Meeting – Minutes
Thursday November 11, 2010 at 5:30 p.m.
Room 213, McMaster University Student Centre**

PRESENT Min-Ju Evans, Elaine Marion (Chair), Violet Wakeman-Ajandi, Ian Walker, Candace Waterkamp

ABSENT Jeanette Button, Rose O'Connor, Kate Pratas, Nathan Shaw

STAFF Sam Minniti (Executive Director)

CONSTITUTION OF THE MEETING

A quorum of directors being present, Marion called the meeting to order.

ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

- Executive Director's Report

1. ADOPTION OF THE AGENDA

Motion: Moved by Waterkamp, seconded by Evans to adopt the agenda.
Carried Unanimously.

2. VICE-PRESIDENT (EXTERNAL) REPORT

Wakeman-Ajandi highlighted the Ontario Undergraduate Student Alliance (OUSA) Fall General Assembly that her and Minniti attended from November 5 to 7 at Brock University in St. Catharines. Wakeman-Ajandi noted that she was thoroughly impressed with the hard work and attention to detail that went into the organization's policy research, writing, and approval process.

Minniti concurred and added that the organization was very professional and has a very credible track record with post-secondary education stakeholders in Ontario.

Walker inquired as to which policies were most appealing and specific to MAPS.

Minniti answered that OUSA's research and policy on student financial aid made specific reference to lobbying the government to allow students taking less than a 60 per cent course load (less than 18 units and therefore MAPS members) to be eligible to apply for loans via the Ontario Student Assistance Program (OSAP). Minniti also added that he was impressed with OUSA's work on providing proactive recommendations to the Ministry of Training, Colleges and Universities (MTCU) regarding the recently announced On-line Institute and how this is pertinent to MAPS members as the ultimate access to higher learning is achieved through on-line learning.

3. EXECUTIVE DIRECTOR'S REPORT

Minniti presented his written report (a copy annexed to the master copy of the minutes). Of particular note for the minutes from the Executive Director's report, Minniti highlighted that at the continued request of Dr. Phil Wood, Associate Vice-President (Student Affairs) & Dean of Students, a McMaster University Student Centre (MUSC) Task Force had been struck

comprised of representation from McMaster University, the McMaster Students Union (MSU), MAPS, and the MUSC to explore the possibility of updating the MUSC Operations Agreement. Minniti noted that the impetus for the same group meeting outside of formal MUSC Board of Management meetings where the interests of the MUSC are paramount is so that each group can more freely represent their explicit constituency interests. Minniti explained that the University and the MSU are jockeying to alter the way in which they each contribute to the MUSC operating costs whereby MAPS does not pay towards any operating costs as a result of MAPS' \$500,000 gift towards the MUSC capital costs. Minniti indicated that it was becoming evident that both the MSU and the University were of the opinion that MAPS should start paying towards MUSC operating costs, and to this end, proposed models are being developed that include funds from MAPS on a square-footage (pro rata) basis on MAPS' 949 square-foot space or possibly an undergraduate levy that is prorated by unit count.

Waterkamp inquired if MAPS would be forced to pay rent or occupancy costs.

Minniti assured Waterkamp that since the Operations Agreement is a four-party agreement between MAPS, McMaster University, MSU, and MUSC, all four parties must agree to any changes.

4. CLOSED SESSION UPDATE

Motion: Moved by Waterkamp, seconded by Walker to move into Closed Session.
Carried Unanimously.

Motion: Moved by Waterkamp, seconded by Evans to exit Closed Session.
Carried Unanimously.

5. UNFINISHED / OTHER BUSINESS

There was no unfinished or other business.

6. TIME OF NEXT MEETING / ADJOURNMENT

Minniti indicated that the next meeting of the MAPS Board of Directors would take place on Thursday December 9, 2010. There being no further business, the meeting was adjourned at 7:30 pm.

Motion: Moved by Waterkamp, seconded by Walker to adjourn.
Carried Unanimously.

IMPORTANT NOTICE

During the years 2008 through 2012, the taking of minutes, recording of decisions of the Board, and other normal meeting procedures do not appear to have been followed or in accordance with best practices. However, various documents that appear to be unapproved minutes were found.

In August 2013, the Board of Directors (which was elected in February 2013 as part of a complete Board changeover) instructed that these unapproved minutes be made publicly available in order to advance the current Board's commitment to transparency and improved governance. However, these minutes may not be fully representative of the deliberations or subsequent actions of prior Boards, and the current Board is unable to determine their accuracy as none of the current members were present during these past meetings.

These minutes should thus be read with the following caveats:

1. Unless otherwise indicated, no record exists of these minutes being appropriately reviewed or approved. The minutes' contents are thus provided "as is" for information purposes only.
2. These minutes may accordingly not provide a full or accurate record of prior board decisions. These minutes should thus not be relied upon as authoritative or conclusive.
3. As none of the 2013 members were present, these minutes have not and will not be approved by the 2013 Board. The 2013 Board does not automatically agree with or accept any decisions or discussions that may be in these minutes.
4. For reference, as of 2013, minutes are now reviewed and approved by the Board at a subsequent meeting, and signed by the presiding officer and corporate secretary.