

**McMaster Association of Part-Time Students
Board of Directors Meeting – Minutes
Thursday December 9, 2010 at 5:30 p.m.
Executive Boardroom, Ron Joyce Centre, Burlington, Ontario**

PRESENT Min-Ju Evans, Elaine Marion (Chair), Rose O'Connor, Violet Wakeman-Ajandi, Kate Pratas, Candace Waterkamp,

ABSENT Min-Ju Evans, Nathan Shaw, Ian Walker

STAFF Sam Minniti (Executive Director), Terri Jones (Office Administrator)

CONSTITUTION OF THE MEETING

A quorum of directors being present, Marion called the meeting to order.

ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

- Executive Director's Report

1. ADOPTION OF THE AGENDA

Motion: Moved by Waterkamp, seconded by Buttonto adopt the agenda.
Carried Unanimously.

2. CLOSED SESSION UPDATE

Motion: Moved by Hunter, seconded by Waterkamp to move into Closed Session.
Carried Unanimously.

Motion: Moved by Waterkamp, seconded by Evans to exit Closed Session.
Carried Unanimously.

Marion read into the minutes the verbal resignation of Ian Walker effective December 6, 2010.

Motion: Moved by Hunter, seconded by Waterkamp to accept the resignation of Ian Walker from the 2010-2011 MAPS Board of Directors.

3. EXECUTIVE DIRECTOR'S REPORT

Minniti presented his written report (a copy annexed to the master copy of the minutes). Of particular note for the minutes from the Executive Director's report, Minniti highlighted that the McMaster University Student Centre (MUSC) Task Force met twice since the last MAPS Board meeting. Minniti explained that the first meeting on Thursday December 2 was not very productive as the McMaster Students Union (MSU) failed to send anyone to the meeting. Nonetheless, the University refined financial models that divide the MUSC operating costs between the MSU, the University, and MAPS including the possibility of the Graduate Students Association (GSA) paying operating costs despite not having an office in MUSC. Minniti indicated that it was becoming apparent that the University and the MSU were abandoning the model which charges operating costs on a pro-rated square footage basis, opting instead for a prorated per unit levy for all students. Minniti explained that the former model would result in MAPS paying approximately \$18,000 for its 940 square-foot office. Minniti cautioned that the prorated unit model is problematic given that CCE students essentially do not set foot in the

MUSC, and as such, any proposed per unit levy model should exclude all CCE students. Minniti expanded that should the MAPS Board opt to contribute to MUSC operating costs, it should not be on a levy basis but rather a financial contribution from retained earnings.

4. UNFINISHED / OTHER BUSINESS

There was no unfinished or other business.

5. TIME OF NEXT MEETING / ADJOURNMENT

Minniti indicated that he would canvass the MAPS Board of Directors via e-mail in order to determine appropriate meeting dates and times for term two. There being no other business, the Board adjourned at 7:00 pm.

Motion: Moved by Waterkamp, seconded by O'Connor to adjourn.
Carried Unanimously.

UNAPPROVED / "AS IS" (see Important Notice at end)

IMPORTANT NOTICE

During the years 2008 through 2012, the taking of minutes, recording of decisions of the Board, and other normal meeting procedures do not appear to have been followed or in accordance with best practices. However, various documents that appear to be unapproved minutes were found.

In August 2013, the Board of Directors (which was elected in February 2013 as part of a complete Board changeover) instructed that these unapproved minutes be made publicly available in order to advance the current Board's commitment to transparency and improved governance. However, these minutes may not be fully representative of the deliberations or subsequent actions of prior Boards, and the current Board is unable to determine their accuracy as none of the current members were present during these past meetings.

These minutes should thus be read with the following caveats:

1. Unless otherwise indicated, no record exists of these minutes being appropriately reviewed or approved. The minutes' contents are thus provided "as is" for information purposes only.
2. These minutes may accordingly not provide a full or accurate record of prior board decisions. These minutes should thus not be relied upon as authoritative or conclusive.
3. As none of the 2013 members were present, these minutes have not and will not be approved by the 2013 Board. The 2013 Board does not automatically agree with or accept any decisions or discussions that may be in these minutes.
4. For reference, as of 2013, minutes are now reviewed and approved by the Board at a subsequent meeting, and signed by the presiding officer and corporate secretary.