

**McMaster Association of Part-Time Students
Board of Directors Meeting – Minutes
Thursday April 7, 2011 at 5:30 pm
MAPS Boardroom**

PRESENT Jeanette Hunter, Min-Ju Evans, Elaine Marion (Chair), Rose O'Connor, Kate Pratas, Violet Wakeman-Ajandi, Candace Waterkamp

ABSENT Nathan Shaw

STAFF Sam Minniti (Executive Director)

CONSTITUTION OF THE MEETING

A quorum of directors being present, Marion called the meeting to order.

ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

- Executive Director's Report

1. ADOPTION OF THE AGENDA

Motion: Moved by Waterkamp, seconded by Wakeman-Ajandi to adopt the agenda.
Carried Unanimously.

2. EXECUTIVE DIRECTOR'S REPORT

Minniti presented his written report (a copy annexed to the master copy of the minutes).

3. VICE-PRESIDENT EXTERNAL'S REPORT – ONTARIO UNDERGRADUATE STUDENT ALLIANCE (OUSA)

Wakeman-Ajandi indicated that she and Minniti had been observing the Ontario Undergraduate Student Alliance (OUSA) since October of 2010 via meetings and attendance at the Fall General Assembly (GA) held at Brock University in the fall of 2010 and the Spring GA held at Queen's University last month. She added that she and Minniti were thoroughly impressed with the breadth of research that goes into their policy papers as well as the level of discussion at the GAs. Wakeman-Ajandi indicated that she and Minniti did not need any more time to make a decision as to whether or not to join OUSA, and that she was of the opinion that MAPS should join OUSA this evening.

Minniti added that he has had experience with OUSA when he was MSU President, and if anything, OUSA has improved. Minniti cited the quality of research, policy papers, government submissions, lobby conferences and OUSA's overall positive reputation within the post-secondary education (PSE) sector, noting that the Ministry of Training, Colleges and Universities (MTCU) and numerous post-secondary institution presidents (including Dr. Deane at McMaster University) enjoy an excellent working relationship with OUSA. Minniti added that OUSA has had a very good track record with getting things done and that as a member of OUSA, MAPS would be in a position to raise various issues of part-time student access with key PSE stakeholders. Minniti also noted that joining OUSA now versus within a few months would

be helpful so that the next Vice-President External and he would be entering OUSA at the normal window of transition and would be a part of the planning stages.

Waterkamp concurred with Wakeman-Ajandi and Minniti and was pleased that MAPS would be engaging PSE and government stakeholders, especially after MAPS' decision to not join the Canadian Alliance of Student Associations (CASA) based on Waterkamp's observation over the past two years.

Marion inquired as to how much it would cost to join OUSA to which Minniti indicated that it OUSA's membership fee is \$2.76 per full-time equivalent (FTE) student, indexed annually to the consumer price index (CPI) and that based on MAPS' unit count, it would be \$3,000.

Pratas indicated that \$3,000 is quite affordable and the return on investment should be high given the type of advocacy and government access via OUSA.

Hunter concurred with Pratas, and was very much looking forward to having MAPS raise the profile of part-time students with the provincial government.

Motion: Moved by Waterkamp, seconded by Wakeman-Ajandi to join the Ontario Undergraduate Student Alliance (OUSA) as a full member.
Carried Unanimously.

4. MAPS BYLAW AMENDMENT

Minniti indicated that no one other than current individuals on the MAPS Board had obtained nomination forms for election to the MAPS Board of Directors at the upcoming Annual General Meeting (AGM), and as such, Minniti suspected that only seven people would be nominated to the MAPS Board of Directors, two shy of the minimum nine required by the MAPS Bylaw. Minniti indicated that it would not be good to be in violation of the MAPS Bylaw, that is, have fewer Board members than required, and that a change in the MAPS Bylaw would be appropriate to reflect the new reality of a smaller MAPS Board.

Motion: Moved by Waterkamp, seconded by Hunter to amend Section 8. Board of Directors within the MAPS Bylaw from:

"The affairs of the Corporation shall be managed by a board of not less than 9 directors, each of whom at the time of the election and throughout the term of office shall be a member of the Corporation." to

"The affairs of the Corporation shall be managed by a board of not less than 7 directors, and not more than 9 directors, each of whom at the time of the election and throughout the term of office shall be a member of the Corporation."

Carried Unanimously

5. END OF YEAR BOARD MEMBER ACKNOWLEDGEMENTS

Minniti indicated that he had been in touch with everyone on the Board in order to seek their approval regarding the next two presentations with the exception of O'Connor (in regards to herself) and Marion (in regards to herself) for obvious reasons. Minniti started by acknowledging O'Connor for her nine years of service on the MAPS Board given that O'Connor indicated that she would not be seeking a tenth consecutive term on the Board. As a thank you to O'Connor the MAPS Board unanimously agreed on giving her a gift of art, and more specifically, a watercolour of her choice. O'Connor was definitely surprised and thanked the

Board for their generosity and indicated that she's leaving the Board in very capable hands. O'Connor also indicated that she had seen MAPS grow from a small organization with a low profile to a well-respected and high profile advocacy group and acknowledged Minniti as being a very large part of that evolution.

Minniti next acknowledged Marion for her eight years of service to the MAPS Board, and in particular, her two consecutive years as MAPS President, noting Marion had put in an extraordinary amount of effort and time in her role as MAPS president and presided over very busy times including MAPS' extensive office renovation, MAPS' \$1,000,000 gift to the Liberal Arts building, MAPS' successful lobby that stopped the elimination of free tuition for seniors, and MAPS' successful lobby of preventing the closure of Art History, home to a disproportionately large amount of part-time students. As a result of Marion's remarkable and exemplary leadership, the MAPS Board unanimously agreed to provide Marion with a gift: enrolment in Art History 3V03 (studies in Venetian art and theory) which included a trip to Italy to study art. Marion was understandably moved by the Board's gift and expressed tremendous appreciation.

6. EXECUTIVE DIRECTOR'S PERFORMANCE REVIEW

Motion: Moved by Waterkamp, seconded by Hunter to move into closed session.
Carried Unanimously.

Motion: Moved by O'Connor, seconded by Pratas to return to open session.
Carried Unanimously.

7. UNFINISHED / OTHER BUSINESS

There was no unfinished or other business.

8. TIME OF NEXT MEETING / ADJOURNMENT

Minniti indicated that this was the final meeting of the 2010-2011 MAPS Board of Directors and that the Annual General Meeting (AGM) where the 2011-2012 MAPS Board is elected will take place on Thursday April 21, 2011 at 5:30 p.m. in Council Chambers, Gilmour Hall, Room 111. There being no further business, the meeting was adjourned at 8:46 p.m.

Motion: Moved by Waterkamp, seconded by Wakeman-Ajandi to adjourn.
Carried Unanimously.

IMPORTANT NOTICE

During the years 2008 through 2012, the taking of minutes, recording of decisions of the Board, and other normal meeting procedures do not appear to have been followed or in accordance with best practices. However, various documents that appear to be unapproved minutes were found.

In August 2013, the Board of Directors (which was elected in February 2013 as part of a complete Board changeover) instructed that these unapproved minutes be made publicly available in order to advance the current Board's commitment to transparency and improved governance. However, these minutes may not be fully representative of the deliberations or subsequent actions of prior Boards, and the current Board is unable to determine their accuracy as none of the current members were present during these past meetings.

These minutes should thus be read with the following caveats:

1. Unless otherwise indicated, no record exists of these minutes being appropriately reviewed or approved. The minutes' contents are thus provided "as is" for information purposes only.
2. These minutes may accordingly not provide a full or accurate record of prior board decisions. These minutes should thus not be relied upon as authoritative or conclusive.
3. As none of the 2013 members were present, these minutes have not and will not be approved by the 2013 Board. The 2013 Board does not automatically agree with or accept any decisions or discussions that may be in these minutes.
4. For reference, as of 2013, minutes are now reviewed and approved by the Board at a subsequent meeting, and signed by the presiding officer and corporate secretary.