

**McMaster Association of Part-Time Students
Board of Directors Meeting – Minutes
Tuesday May 22, 2012 at 5:30 pm
MAPS Boardroom**

PRESENT Jeanette Hunter, Kate Pratas, Elaine Marion, Candace Waterkamp

BY PROXY Johanna Finch

ABSENT None

STAFF Sam Minniti (Executive Director, Chair)

CONSTITUTION OF THE MEETING

A quorum of directors being present, Hunter called the meeting to order.

ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

- None

1. ADOPTION OF THE AGENDA

Motion: Moved by Waterkamp, seconded by Marion to adopt the agenda.
Carried Unanimously.

2. ELECTION OF THE 2012-2013 EXECUTIVE COMMITTEE

Motion: Moved by Pratas, seconded by Waterkamp to open nominations in an omnibus manner for the position of President, Vice-President Internal, Vice-President External, and Treasurer.
Carried Unanimously.

Pratas nominated Hunter for President, Hunter accepted.
There were no other nominations for President.

Marion nominated Waterkamp for Vice-President Internal, Waterkamp accepted.
There were no other nominations for Vice-President Internal.

Hunter nominated Finch. Finch accepted via a written statement to Minniti.
There were no other nominations for Vice-President External.

Waterkamp nominated Pratas for Treasurer, Pratas accepted.
There were no other nominations for Treasurer.

Motion: Moved by Marion, seconded by Pratas to ratify in an omnibus manner Hunter as President, Waterkamp as Vice-President Internal, Finch as Vice-President External, and Pratas as Treasurer for the 2012-2013 academic year.
Carried Unanimously.

3. ELECTION TO MCMASTER UNIVERSITY COMMITTEES & BOARDS

Motion: Moved by Pratas, seconded by Hunter to defer this agenda item to the Annual Board of Directors Retreat.
Carried Unanimously.

4. MAPS 2012 BUDGET

Minniti and Pratas went over the draft MAPS Budget for 2012 line by line.

Motion: Moved by Hunter, seconded by Marion to approve the MAPS 2012 Budget.
Carried Unanimously.

5. CLOSED SESSION UPDATE

Motion: Moved by Marion, seconded by Pratas to move into closed session.
Carried Unanimously.

Motion: Moved by Waterkamp, seconded by Pratas to return to open session.
Carried Unanimously.

6. UNFINISHED / OTHER BUSINESS

Minniti noted that he would like direction from the MAPS Board on how to treat the leased MAPS vehicle as a taxable benefit.

Pratas indicated that she would research the issue as Treasurer, and report back to Minniti and the MAPS Board.

7. TIME OF NEXT MEETING / ADJOURNMENT

Minniti indicated that he would e-mail the MAPS Board of Directors in order to determine the date and time of the next meeting. There being no other business, the Board adjourned at 7:30 pm.

Motion: Moved by Waterkamp, seconded by Hunter to adjourn.
Carried Unanimously.

IMPORTANT NOTICE

During the years 2008 through 2012, the taking of minutes, recording of decisions of the Board, and other normal meeting procedures do not appear to have been followed or in accordance with best practices. However, various documents that appear to be unapproved minutes were found.

In August 2013, the Board of Directors (which was elected in February 2013 as part of a complete Board changeover) instructed that these unapproved minutes be made publicly available in order to advance the current Board's commitment to transparency and improved governance. However, these minutes may not be fully representative of the deliberations or subsequent actions of prior Boards, and the current Board is unable to determine their accuracy as none of the current members were present during these past meetings.

These minutes should thus be read with the following caveats:

1. Unless otherwise indicated, no record exists of these minutes being appropriately reviewed or approved. The minutes' contents are thus provided "as is" for information purposes only.
2. These minutes may accordingly not provide a full or accurate record of prior board decisions. These minutes should thus not be relied upon as authoritative or conclusive.
3. As none of the 2013 members were present, these minutes have not and will not be approved by the 2013 Board. The 2013 Board does not automatically agree with or accept any decisions or discussions that may be in these minutes.
4. For reference, as of 2013, minutes are now reviewed and approved by the Board at a subsequent meeting, and signed by the presiding officer and corporate secretary.