

**McMaster Association of Part-Time Students  
Board of Directors Meeting – Minutes  
Tuesday October 25, 2012 @ 5:30 pm  
MAPS Boardroom**

**PRESENT** Jeanette Hunter (Chair), Elaine Marion, Kate Pratas, Candace Waterkamp

**ABSENT** Johanna Finch

**STAFF** Sam Minniti (Executive Director)

**CONSTITUTION OF THE MEETING**

A quorum of directors being present, Hunter called the meeting to order.

**ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES**

- None

**1. ADOPTION OF THE AGENDA**

**Motion:** Moved by Marion, seconded by Waterkamp to adopt the agenda.  
**Carried Unanimously.**

**2. CLOSED SESSION UPDATE**

**Motion:** Moved by Waterkamp, seconded by Marion to move into closed session.  
**Carried Unanimously.**

**Motion:** Moved by Pratas, seconded by Marion to return to open session.  
**Carried Unanimously.**

**3. MAPS' Representative for Titles Bookstore Advisory Committee**

Minniti indicated that the MAPS Board needs to identify a representative to attend the next Titles Bookstore Advisory Committee meeting.

**Motion:** Moved by Marion, seconded by Pratas to appoint Candace Waterkamp to the Titles Bookstore Advisory Committee.  
**Carried Unanimously.**

**4. UNFINISHED / OTHER BUSINESS**

There was no unfinished or other business.

## **5. TIME OF NEXT MEETING / ADJOURNMENT**

Minniti indicated that he would e-mail the MAPS Board of Directors in order to determine the date and time of the next meeting. There being no other business, the Board adjourned at 8:00 pm.

**Motion:** Moved by Waterkamp, seconded by Pratas to adjourn.  
**Carried Unanimously.**

UNAPPROVED / "AS IS" (see Important Notice at end)

### IMPORTANT NOTICE

During the years 2008 through 2012, the taking of minutes, recording of decisions of the Board, and other normal meeting procedures do not appear to have been followed or in accordance with best practices. However, various documents that appear to be unapproved minutes were found.

In August 2013, the Board of Directors (which was elected in February 2013 as part of a complete Board changeover) instructed that these unapproved minutes be made publicly available in order to advance the current Board's commitment to transparency and improved governance. However, these minutes may not be fully representative of the deliberations or subsequent actions of prior Boards, and the current Board is unable to determine their accuracy as none of the current members were present during these past meetings.

These minutes should thus be read with the following caveats:

1. Unless otherwise indicated, no record exists of these minutes being appropriately reviewed or approved. The minutes' contents are thus provided "as is" for information purposes only.
2. These minutes may accordingly not provide a full or accurate record of prior board decisions. These minutes should thus not be relied upon as authoritative or conclusive.
3. As none of the 2013 members were present, these minutes have not and will not be approved by the 2013 Board. The 2013 Board does not automatically agree with or accept any decisions or discussions that may be in these minutes.
4. For reference, as of 2013, minutes are now reviewed and approved by the Board at a subsequent meeting, and signed by the presiding officer and corporate secretary.