

**McMaster Association of Part-Time Students  
Board of Directors Meeting – Minutes  
Tuesday, June 11, 2013 at 4:30 p.m.  
MAPS Office, McMaster University**

**PRESENT** Andrew Smith (chair), Jeannie An (recording secretary), Jackie Arlen, Alamin Berhanu

**REGRETS** Emily Cerantola, John Liauba, Michelle Macfarlane

**CONSTITUTION OF THE MEETING**

A quorum of directors being present, the chair called the meeting to order.

**ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES**

- Minutes of March 19, 2013

**1. CLOSED SESSION**

**Motion:** Moved by Smith, seconded by Arlen to move in to closed session.  
**Carried.**

RETURN TO OPEN SESSION

**2. MAPS VEHICLE**

Smith reported that the Toyota Sienna van will be returned to the dealer (Burlington Toyota) and that MAPS will no longer be responsible for the lease. There will be a buy-out cost of \$4,700, but this will be in place of over \$20,000 in monthly payments for the balance of the lease term.

**3. BY-LAW REVISIONS**

A draft of revised by-laws will be sent to the Provost and other stakeholders. Further discussion will be undertaken at the next board meeting.

**6. MAPS WEB SITE**

**Motion:** Moved by Smith, seconded by Berhanu to authorize the President to outsource updating the web site when John Liauba is not available.  
**Carried.**

**7. NEXT MEETING / ADJOURNMENT**

The next meeting will be at the call of the chair.

There being no further business, the meeting was adjourned at 6:00 p.m.

These minutes were duly approved by the Board at its meeting on August 10, 2013.



Andrew Smith, President



David Moore, Secretary