

**McMaster Association of Part-Time Students
Annual General Meeting – Minutes
Tuesday, February 22, 2005 at 5:30 p.m.
Room 311, McMaster University Student Centre, McMaster University**

PRESENT Carole Armstrong, Susan Black, Kilyul Chung, Denise Ellis, Min-Ju Evans, Kori Garrett, Jesse Jeffrey, Anna Marinelli, Elaine Marion, Sam Minniti, David Moore, Rose O'Connor, Reneé O'Reilly, Erin Robinson, Sean Spratt, Darin Stahl

STAFF Jackie Osterman (executive director)

CONSTITUTION OF THE MEETING

The chair, Carole Armstrong, certified that notice had been duly served. A quorum being present, the chair called the meeting to order. No proxies were exercised at the meeting.

ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

- Agenda
- Minutes of the last Annual General Meeting, February 24, 2004
- Report to the Membership
- Reports of the President, VP (Internal), VP (External), and Treasurer
- Audited Financial Statements for the year ended 31 December 2004

1. APPROVAL OF THE AGENDA

Motion: Moved by Reneé O'Reilly, seconded by Susan Black that the agenda be accepted as presented. **Motion Carried.**

2. APPROVAL OF THE MINUTES

The spelling of Anna Marinelli was corrected in section 8 of the minutes. Corrected typo in section 9 of minutes – “bother” changed to “both” in 5th paragraph.

Motion: Moved by David Moore, seconded by Sam Minniti that the minutes of the last Annual General Meeting (February 24, 2004) be accepted as amended. **Motion Carried.**

3. BOARD OF DIRECTORS REPORT

The board's written report was received (copy annexed the official copy of the minutes).

Correction to President's report, 8th paragraph, last sentence – change Governors to Management. In respect to the Treasurer's Report, the following additional comments were noted for the record:

- Donation to MAPS - an anonymous bequest to MAPS of \$1000.
- Salaries - In 2003, there was a one-time pension surplus refund to “the employer” of \$15,176. The comparable salaries figure for 2003 would have been \$111,977.

- MAPS 25th anniversary - events were planned to celebrate the 25th anniversary of MAPS and a budget of \$9,700 was approved.

4. AUDITED FINANCIAL STATEMENTS

Motion: Moved by Susan Black, seconded by David Moore that the audited financial statements for the year ended 31 December 2004 be approved. **Motion Carried.**

5. APPOINTMENT OF AUDITOR

Motion: Moved by Rose O'Connor, seconded by Denise Ellis that Pettinelli & Mastroluisi be re-appointed as the Corporation's auditor. **Motion Carried.**

6. AUDITOR'S REMUNERATION

Motion: Moved by David Moore, seconded by Sam Minniti that the auditor's remuneration be fixed by the Board of Directors. **Motion Carried.**

7. ELECTION OF 2005-06 BOARD OF DIRECTORS

The Executive Director noted that the Corporation's bylaws provide for election at the AGM of a Board of Directors of not fewer than 10 and not more than 16 members. Fourteen members of MAPS were duly nominated to serve as directors for 2005-06:

Carole Armstrong
Susan Black
Denise Ellis
Min-Ju Evans
Kori Garrett

Jesse Jeffrey
Anna Marinelli
Elaine Marion
Sam Minniti
David Moore

Rose O'Connor
Reneé O'Reilly
Erin Robinson
Sean Spratt

Motion: Moved by Reneé O'Reilly, seconded by Susan Black that nominees be elected, by acclamation, as directors of the Corporation for 2005-06. **Motion Carried.**

8. OTHER BUSINESS

Next Meeting of the Board of Directors

Jackie Osterman advised that the new board would meet in March to elect the executive committee and transact other business. The meeting was set for Tuesday, March 22, 2005 at 6:30 pm. Osterman further advised that she would be contacting new board members to set-up an orientation meeting.

David Moore thanked Carole Armstrong and her executive for their dedication and hard work during the past year.

9. ADJOURNMENT

There being no further business, the chair entertained a motion to adjourn.

Motion: Moved by David Moore, seconded by Denise Ellis that the 2005 Annual General Meeting of MAPS adjourn. **Motion Carried.**

The meeting adjourned at 6:30 p.m.