

**McMaster Association of Part-Time Students
Annual General Meeting – Minutes
Tuesday, February 28, 2006 at 5:30 p.m.
Room 308/309, McMaster University Student Centre, McMaster University**

PRESENT Carole Armstrong (chair), Susan Black (by proxy), Denise Ellis (in person at the Call to Order and later in the meeting by proxy), Min-Ju Evans, Vicki Hartley, Jesse Jeffrey, Anna Marinelli, David Moore, Noor Nizam, Rose O'Connor, Nalini Rao, David Rennie, Ken Seville, Nathan Shaw, Eric Siu, Sean Spratt, George Zrinscak

OTHERS Joey Coleman (MSU Disabilities Coord.), Tommy Piribauer (MSU President)

STAFF Sam Minniti (executive director), Josephine Taylor (office administrator)

CONSTITUTION OF THE MEETING

The chair, Carole Armstrong, advised that notice had been served through posters on the main and downtown campuses; however, printing and distribution difficulties resulted in The Link not meeting its deadline. Under MAPS' bylaws, the meeting proceeded subject to all business being ratified at the next general meeting. A quorum being present, the chair called the meeting to order. Two proxies were exercised at the meeting.

ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

- Agenda
- Minutes of the last Annual General Meeting, February 22, 2005
- Report of the Board of Directors to the Membership
- Audited Financial Statements for the year ended December 31, 2005

1. APPROVAL OF THE AGENDA

Motion: Moved by Anna Marinelli, seconded by Rose O'Connor that the agenda be accepted as presented. **Motion Carried.**

2. APPROVAL OF THE MINUTES

Motion: Moved by Denise Ellis, seconded by David Moore that the minutes of the last Annual General Meeting (February 22, 2005) be accepted. **Motion Carried.**

3. BOARD OF DIRECTORS REPORT

The board's written report was received (copy annexed the official copy of the minutes).

David Moore commented on the staff changes in the fall of 2005 and expressed appreciation for the service of Jackie Osterman and Tina Puchalski as executive director and administrative assistant, respectively.

Moore also noted that income from the MAPS 25th Anniversary Bursaries endowment would become available for the first time this year and that this would substantially increase the resources available to support part-time students in need of financial assistance.

Nalini Rao commented that she was the recipient of the Gord Raymond Award for 2005 but that this was not listed in the programme at the MAPS Awards Dinner. David Moore noted that the names in the programme are principally recipients of either MAPS or CCE awards, or scholarships/prizes administered by the Student Financial Aid and Scholarships Office.

The Gord Raymond Award, which is directed specifically to part-time students, is one of the Community Contribution Awards overseen by the McMaster Alumni Association. A note will be made to include this in the programme at future Awards Dinners.

4. AUDITED FINANCIAL STATEMENTS

Noor Nizam inquired whether the amounts shown under "Donations" were budgeted amounts or actuals. Armstrong replied that the audited financial statements reflect actual expenditures.

Motion: Moved by David Moore, seconded by Sean Spratt that the audited financial statements for the year ended December 31, 2005 be approved. **Motion Carried.**

5. APPOINTMENT OF AUDITOR

Motion: Moved by David Moore, seconded by George Zrinscak that Pettinelli & Mastroluisi be re-appointed as the Corporation's auditor. **Motion Carried.**

6. AUDITOR'S REMUNERATION

David Rennie asked if a specified amount was to be set at this meeting. Sam Minniti advised that the actual amount is determined by the auditor, subject to being within the amount approved by the Board of Directors in the annual budget.

Motion: Moved by David Moore, seconded by George Zrinscak that the auditor's remuneration be fixed by the Board of Directors. **Motion Carried.**

7. ELECTION OF 2006-07 BOARD OF DIRECTORS

The Corporation's bylaws provide for election at the AGM of a Board of Directors of not fewer than 10 and not more than 16 members. Fifteen members of MAPS were duly nominated to serve as directors for 2006-07:

Alex Alvarez
Carole Armstrong
Denise Ellis
Min-Ju Evans
Vicki Hartley

Anna Marinelli
David Moore
Noor Nizam
Rose O'Connor
Gizela Oliveira

David Rennie
Ken Seville
Nathan Shaw
Sean Spratt
George Zrinscak

Motion: Moved by David Rennie, seconded by Nathan Shaw that the nominees be elected by acclamation and ratified as directors of the Corporation for 2006-2007.
Motion Carried.

8. OTHER BUSINESS

David Moore noted that Susan Black, Kori Garrett, Jesse Jeffray, and Renee O'Reilly were retiring from the board at the AGM. Elaine Marion left the board in January. He expressed appreciation for their service

Moore also noted the exceptional leadership by Carole Armstrong during her two terms as president of MAPS.

Sam Minniti advised that the new board would meet in March to elect the executive committee and transact other business. It was agreed that the meeting would be on Tuesday, March 14, 2006 at 5:30 pm.

A binder of orientation materials were circulated to members of the new board.

9. ADJOURNMENT

There being no further business, the chair entertained a motion to adjourn.

Motion: Moved by Dave Moore, seconded by Ken Seville that the 2006 Annual General Meeting of MAPS adjourn. **Motion Carried.**

The meeting adjourned at 6:15 p.m.