

**McMaster Association of Part-Time Students
Annual General Meeting – Minutes
Tuesday February 21, 2012 @ 5:30 pm
Council Chambers, Gilmour Hall 111, McMaster University**

PRESENT: Jeanette Hunter (Chair), Candace Waterkamp, Elaine Marion, Violet Wakeman-Ajandi, Kate Pratas, Sarah Sirkett

PROXY: Johanna Finch, Nathan Shaw, Jerusalem Addisu, Rob Vokes, Yvonne Russel

OTHERS:

STAFF: Sam Minniti (Executive Director)

CONSTITUTION OF THE MEETING

The chair, Jeanette Hunter, certified that notice had been duly served. A quorum being present, the chair called the meeting to order.

ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

- Agenda
- Minutes of the 2011 Annual General Meeting (Thursday April 21, 2011)
- Report of the Board of Directors to the Membership
- MAPS Bylaw (with proposed amendments)

1. ADOPTION OF THE AGENDA

Motion: Moved by Waterkamp seconded by Wakeman-Ajandi that the agenda be adopted as presented.
Carried Unanimously.

2. ADDOPTION OF THE MINUTES

Motion: Moved by Waterkamp, seconded by Wakeman-Ajandi that the minutes of the Annual General Meeting (April 21, 2011) be accepted.
Carried Unanimously.

3. BOARD OF DIRECTORS REPORT

The Board's written report was received (copy annexed the master copy of the minutes).

4. AUDITED FINANCIAL STATEMENTS FOR 2011

Minniti explained that MAPS' auditors, Pettinelli, Mastroluisi had not yet concluded their review of MAPS financial statements for the year ending 2011, and as such, a motion to defer their approval to a subsequent Special General Meeting would be in order.

Motion: Moved by Wakeman-Ajandi, seconded by Hunter that the approval of the audited financial statements for the year ending December 31, 2011 be postponed to a subsequent Special General Meeting when the audited financial statements would be ready.
Carried Unanimously.

5. AUDITOR APPOINTMENT FOR 2011

Motion: Moved by Wakeman-Ajandi, seconded by Marion that Pettinelli, Mastroluisi be re-appointed as the Corporation's auditor for 2012.
Carried Unanimously.

6. AUDITOR REMUNERATION

Motion: Moved by Waterkamp, seconded by Wakeman-Ajandi that the auditor's remuneration be fixed by the Board of Directors.
Carried Unanimously.

7. MAPS BYLAW REVIEW

Motion: Moved by Waterkamp, seconded by Hunter that the membership approve the amendments to the MAPS Bylaw as recommended by the 2011-2012 MAPS Board of Directors as follows:

Section 11. Board of Directors be changed from:

"The affairs of the Corporation shall be managed by a board of not less than 6 directors and no more than 9 directors, each of whom at the time of the election and throughout the term of office shall be a member of the Corporation. Each director shall be elected to hold office until the first AGM after being elected or until a successor shall have been duly elected and qualified. The whole board shall be retired at each AGM, but shall be eligible for re-election if otherwise qualified. The election may be by a show of hands unless a ballot is demanded by any member.

to:

"The affairs of the Corporation shall be managed by a board of not less than 6 directors and no more than 9 directors, each of whom at the time of the election and throughout the term of office shall be a member of the Corporation. Each director

shall be elected to hold office for a two-year term, until the second AGM after being elected or until a successor shall have been duly elected and qualified. Only those Board members concluding their second year term shall be retired at each AGM, but shall be eligible for re-election if otherwise qualified. The election may be by a show of hands unless a ballot is demanded by any member.

and Section 25., Sub-Section ix) be changed from:

“Term Limits. Any executive committee position may be held for a maximum of two years, by any one person in any one position.

to

”Term Limits. Any executive committee position may be held for a maximum of four times, by any one person in any one position. Under extraordinary circumstances, a fifth term will only be granted by a unanimous vote of the Board of Directors.

Carried Unanimously

8. BOARD OF DIRECTORS ELECTION FOR 2012-2013

The Corporation’s bylaw provide for election at the AGM of a Board of Directors of not less than 6 members and not more than 9 members. A total of 7 members of MAPS have been duly nominated to serve as directors of the Corporation for 2012-2013. The nominees are:

Finch, Johanna
Hunter, Jeanette
Marion, Elaine
Pratas, Kate
Shaw, Nathan
Wakeman-Ajandi, Violet
Waterkamp, Candace

Minniti indicated that Violet Wakeman-Ajandi had submitted a letter to him indicating that she would not stand for election to the MAPS Board.

There being less than 9 nominees, an election was not required, rather a ratification vote.

Motion: Moved by Hunter, seconded by Waterkamp that the nominated candidates be duly elected and ratified as Directors of the Corporation for 2012-2013, with the exception of Violet Wakeman-Ajandi.
Carried Unanimously.

8. OTHER BUSINESS

Minniti acknowledged Violet Wakeman-Ajandi’s service to the MAPS Board of Directors and presented her with a small gift for her retirement from the MAPS Board.

9. ADJOURNMENT

There being no further business, the chair entertained a motion to adjourn.

Motion: Moved by Hunter, seconded by Wakeman-Ajandi that the 2012 Annual General Meeting of MAPS adjourn.
Carried Unanimously.

The meeting adjourned at 6:30 p.m.